

Adrian College Panhellenic Council

Constitution and By-laws

Revised 01/26/03

Article I) Name

The name of this organization shall be the Adrian College Panhellenic Council (ACPC).

Article II) Object

The purpose of the ACPC shall be:

1. To establish high standards in women's fraternity life and interfraternity relationships within our college.
2. To cooperate with the college administration in the maintenance of high social standards.
3. To provide a forum for the discussion of question of interest in the college and fraternity world.
4. To further intellectual accomplishment and sound scholarship.
5. To act in accordance with all rules established by ACPC so as not to violate the sovereignty, rights, and privileges of member fraternities.
6. To act in accordance with NPC rules and policies.

Article III) Organization

1. The ACPC shall be composed of all active members of all National women's fraternities on Adrian College campus.
2. The ACPC shall be composed of:
 - a. The elected officers of the National Panhellenic Conference fraternities represented on this campus (President, Vice-President of External Relations, Vice-President of Membership and Recruitment, Vice-President of Programming/Risk Management, Vice-President of Scholarship, Vice-President of Administration and Finance, and Vice-President of Judicial Affairs).
 - b. There shall be at least two members from each sorority serving on the ACPC Executive Board.
 - c. In addition, three collegiate delegates from each chapter (President, Recruitment Chair, and one delegate) chosen by the respective chapter shall serve for one year.
3. The ACPC shall reserve the right to grant associate membership to local or colony chapters that petition to NPC and as the ACPC may see fit.
4. The ACPC advisor shall be considered an ex-officio to the ACPC. The Coordinator of Greek Life and/or the Associate Dean for Student Affairs shall serve as the ACPC advisor.

Article IV) Council Officers

The officers of the ACPC shall be President, Vice-President of External Relations, Vice President of Membership and Recruitment, Vice President of Programming/Risk

Management, Vice-President of Scholarship, Vice-President of Administration and Finance, and Vice-President of Judicial Affairs.

Article V) Meetings

- a. Regularly scheduled weekly meetings of the ACPC shall take place at a time determined by the current council of that year.
- b. Special meetings shall be called by the President at the request of any fraternity chapter represented in the council.

Article VI) Voting

- c. A unanimous vote shall be necessary to schedule dates of recruitment and to make rules regarding recruitment. A majority vote (2/3) shall be necessary to carry all other questions.
- d. The power of one vote shall be granted to all NPC fraternity chapters represented on the council and to each other national and local chapter in the council, which the ACPC had admitted to full membership.
- e. In the event that an Executive Board officer does not give an excuse for absence at an ACPC meeting twenty-four hours prior to the meeting, her chapter shall lose its voting privilege at the next ACPC meeting.
- f. In the event that any chapter is not represented by three members at an ACPC meeting, that chapter shall lose its voting privilege at the next ACPC meeting. Representatives include:
 - i. Regular Panhellenic representatives
 - ii. Alternates, non-voting substitutes
 - iii. Proxies, voting substitutes

Article VII) Regulations

- g. If any fraternity violates any regulation of this constitution, the ACPC by-laws, any of the ACPC recruitment rules, or the binding agreement of the NPC Compact and Standards of Ethical Conduct it shall be subject to the penalties of the ACPC. (See NPC Unanimous Agreements, pp. 20-22, NPC Manual of Information, 13th ed.)
- h. Any disputes stemming from the Panhellenic rules shall be adjusted through arbitration principle, as prescribed by NPC. (See NPC Manual of Information, pp. 24-27).

Article VIII) Amendments and Additions

The ACPC's constitution and its by-laws may be amended or added to at any meeting by a two-thirds vote by those who have voting privileges provided that the proposed amendment was presented at the previous meeting in writing and read aloud.

Article IX) Ratification

- i. This constitution shall be in effect immediately upon ratification of a unanimous vote of the total members of the ACPC.
- j. Upon request, the National President or delegated authority may file this constitution with a proper college administrative officer as confidential information.

By-laws

Article I) Rules of Order

1. Two-thirds of the membership shall constitute a quorum.
2. Robert's Rules of Order (Revised Ed. 1978) shall be followed.
3. The Vice-President of Administration and Finance shall notify each member at least 24 hours before a special meeting is called.
4. A proxy and/or alternate must present herself to the Vice-President of Administration and Finance at roll call, giving her name, sorority affiliation, and the delegate for whom she is a substitute.
5. The Order of Business shall be as follows:
 - a. Call to Order
 - b. Roll Call
 - c. Minutes
 - d. Visitors
 - e. Officers' Reports
 - f. Standing Committees' Reports
 - g. Advisor's Report
 - h. Sorority News
 - i. Old Business
 - j. New Business
 - k. Announcements
 - l. Gavel Pass / Inspirational Thought
 - m. Adjournment

Article II) Finance

1. Each member group of the ACPC shall pay dues of \$5.00 per active member per semester.
2. All dues must be paid by the given date for the semester. A five-dollar late fee will be charged for every day the dues are late.
3. The fiscal year of the ACPC shall be from January to December.
4. Any check returned with non-sufficient funds to ACPC an additional fee of \$25 will be charged. The person/chapter of the account is responsible for payment. If it is a personal check from a sorority member, we expect the chapter's assistance in collecting these fees. (NOTE: If any check is returned, the following payment shall be in the form of a money order or cashier's check.)

Article III) Officers Duties

The President shall:

1. Have overall responsibility for the operation of the ACPC.
2. Preside at all regular meetings of the Executive Board.
3. Preside at all regular meetings of the ACPC, as well as call and preside at all special meetings.
4. Sign all contracts involving the ACPC.
5. Serve as member ex-officio of all ACPC committees with voice but no vote.

6. Report as required to the NPC Area Advisor.
7. Maintain a complete and updated President's file which will include a copy of the current ACPC constitution, by-laws and standing rules, the current ACPC budget, the current correspondence and materials received from the President's NPC area advisor, a copy of all ACPC reports to the area advisor, and all other pertinent material.
8. Act as a Parliamentarian for the ACPC.
9. Break a tie if needed in any Greek Judicial Affairs Mediation Board hearing if the Vice-President of Judicial Affairs, Vice-President of External Relations, Vice-President of Membership and Recruitment, Vice-President of Programming/Risk Management, Vice-President of Scholarship, and Vice-President of Administration and Finance are unable to do so.
10. Maintain and update the bylaws when necessary.
11. Meet with ACPC advisor regularly.
12. Perform all other duties pertaining to this office.

The Vice-President of External Relations shall:

1. Perform the duties of the President in her absence, inability to serve, or at the President's call.
2. Be responsible for directing and organizing the Greek Banquet, Greek Week, and other all-Greek events in conjunction with the men's fraternities' counterpart.
3. Break a tie if needed in any Greek Judicial Affairs Mediation Board hearing if the Vice-President of Judicial Affairs is unable to do so.
4. Perform all other duties pertaining to this office.

The Vice-President of Membership and Recruitment shall:

1. Be responsible for conducting and coordinating the activities of formal and informal recruitment.
2. Preside at all meetings of the Panhellenic recruitment committee.
3. Be responsible for a full evaluation of formal recruitment.
4. Maintain a complete and updated recruitment file, which will include a copy of the current Recruitment rules, a copy of the recruitment booklets and other pertinent materials.
5. Break a tie if needed in any Greek Judicial Mediation Board hearing if the Vice-President of Judicial Affairs and the Vice-President of External Relations are unable to.
6. Keep current statistics concerning the number of initiated members and new members each ACPC fraternity contains.
7. Oversee Recruitment Guide program/training.
8. Meet with recruitment chairs regularly.
9. Perform all other duties usually pertaining to this office.

The Vice-President of Programming/Risk Management shall:

1. Be responsible for having one risk management program each semester.
2. Work with the Coordinator of Greek Life for registered parties.
3. Work with men's fraternities' counterpart.
4. Update and present annual social events policy.

5. Break a tie if needed in any Greek Judicial Affairs Mediation Board hearing if the Vice President of Judicial Affairs, the Vice-President of External Relations, and the Vice-President of Membership and Recruitment are unable to do so.
6. Perform all other duties usually pertaining to this office.

The Vice-President of Scholarship shall:

1. Work with the scholarship chairs of each chapter.
2. Work with the ACPC advisor regarding grades and updates.
3. Coordinate Scholarship awards.
4. Be sure that each chapter is maintaining the standard ACPC GPA (2.0).
5. Continue to work at raising the overall Greek G.P.A.
6. Break a tie if needed in any Greek Judicial Affairs Mediation Board hearing if the Vice President of Judicial Affairs, the Vice-President of External Relations, the Vice-President of Membership and Recruitment, and the Vice-President of Programming/Risk Management are unable to do so.
7. Perform all other duties usually pertaining to this office.

The Vice-President of Administration and Finance shall:

1. Keep an up-to-date roll of the members of the ACPC and perform roll call at all ACPC meetings.
2. Keep current statistics concerning the number of initiated members and new members each ACPC fraternity contains.
3. Keep full minutes of all meetings of the ACPC and a record of all action taken by the Executive Board.
4. Maintain a complete and up-to-date file, which will include the minutes of the meetings of the ACPC from the date of its organization, copies of all contracts made by the ACPC, and current correspondence.
5. Be responsible for the official correspondence of ACPC unless otherwise provided for.
6. Be responsible for the general supervision of the finances of the ACPC.
7. Receive all payments due to the ACPC, collect all dues, and collect all receipts.
8. Be responsible for the prompt payment of all bills that the ACPC acquires.
9. Maintain up-to-date financial records, give a financial report at every meeting, and an annual report at the end of the term.
10. Break a tie if needed in any Greek Judicial Affairs Mediation Board hearing if the Vice President of Judicial Affairs, the Vice-President of External Relations, the Vice-President of Membership and Recruitment, the Vice-President of Programming/Risk Management, and the Vice-President of Scholarship are unable to do so.
11. Retain the right to administer fines to chapters who fail to complete tasks assigned by the ACPC.
12. Perform all other duties usually pertaining to this office.

The Vice-President of Judicial Affairs shall:

1. Be responsible for conducting and coordinating all judicial and mediation affairs that concern any Greek organizations.
2. Act as Chief Mediator in cases involving women's fraternities and act as

- Prosecuting Attorney in cases involving men's fraternities.
3. Lead any discussion of the sanctions but has no vote in the decision of the sanction.
 4. Break a tie in any Greek Judicial Affairs Mediation Board hearing. If the Vice-President of Judicial Affairs is a member of the accused chapter then the Vice-President of External Relations shall attend the hearing and break the tie. If the Vice-President of External Relations is also a member of the accused chapter the Vice-President of Membership and Recruitment shall break the tie, followed by the Vice-President of Programming/Risk Management, the Vice-President of Scholarship, the Vice-President of Administration and Finance, and finally the President.
 5. Be responsible for seeing that all given sanctions are carried out and has the right to delegate this to board members if there are numerous sanctions at one time.
 6. Perform all other duties usually pertaining to this office.

Article IV) Standing Committees

Section I. Attendance at Standing Committee Meetings

- A. Attendance is mandatory.
- B. If more than three unexcused meetings are missed during the college year, the sorority shall be notified and requested that a new delegate be provided.

Section II. Executive Committee

- A. The executive committee shall be composed of the President, Vice-President of External Relations, Vice-President of Membership and Recruitment, Vice-President of Administration and Finance, and the Vice-President of Judicial Affairs, Vice-President of Scholarship, and Vice-President of Risk Management.
- B. The committee shall discuss matters concerning the policies and activities of the ACPC and present them to the members of the ACPC.
- C. The committee shall have this document prepared for the ACPC, review it every year, and devote sufficient meeting time to reading and revision every two years.
- D. The committee shall appoint all standing and special committees and their chairwomen. In making these appointments recognize representation from all member fraternities.

Article V) Recruitment

Section I. Eligibility

- A. A woman will be eligible to participate in formal recruitment if:

1. she is a first year student (i.e., freshman coming to Adrian College directly from high school), has completed at least one semester of full-time enrollment (minimum 12 credit hours) at Adrian College, and is enrolled as a full-time student; or
2. she is a transfer student who entered Adrian College in the fall or spring semester, having completed twelve credit hours at another institution and is enrolled as a full-time student; or
3. She is a first year or transfer student entering Adrian College in the spring semester, with twelve (12) credit hours from another higher institution and is enrolled as a full-time student (minimum 12 credit hours).

B. The Vice President for Membership and Recruitment, in coordination with the President, will be responsible for determining a student's eligibility to participate in formal recruitment. Appeals to the decision shall be submitted to the Coordinator for Greek Life. If there is still a discrepancy, a final appeal may be submitted to the Associate Dean for Student Affairs, whose decision will be final.

Section II. Procedure for Recruitment Eligibility

- A. All persons interested in joining a sorority must render their signatures on a specific form established by NPC and the ACPC and handled by the Office of Greek Life at such time as set by the ACPC.
- B. Any exceptions to Section I must be submitted for approval in written form to the ACPC prior to the Friday before formal recruitment begins.
- C. The specific forms are to be filled out by potential members, from which the Office of Greek Life will make a tentative potential member list to be submitted to the Registrar for verification as to eligibility. The final list will be distributed by the ACPC Advisor.

Section III. Recruitment Period and Parties

- A. The recruitment period shall be set up and placed on the calendar in the spring semester prior to the next formal recruitment.
- B. A silence period shall be established from 10:00 p.m. the day before Bid Day to 11:00 a.m. on Bid Day.
- C. Formal recruitment parties must be held on the dates determined each year by the ACPC.
- D. Only those persons affiliated with the organization may attend closed parties. Affiliated persons include alumnae, active collegiate, new members, etc.

Section IV. Recruitment Rules

See revised recruitment rules for the specific year.

Section V. Rules pertaining to the conduct of Recruitment Guides:

- A. It is recommended that a Recruitment Guide shall have participated in at least one formal recruitment as a Greek chapter member.
- B. She shall have attained at least a 2.0 cumulative G.P.A.
- C. She shall de-affiliate from her chapter by refraining not wearing her sorority letters and pins and living in separate quarters from her chapter during formal recruitment. Additionally, she shall have no contact, involuntarily or not, with members of her chapter during the formal recruitment period.
- D. She shall participate in all training workshops.
- E. She shall aid the ACPC Executive Board in organizing recruitment functions.

- F. She will cooperate with the residence hall R.A.'s to best recruit and advise Potential Members.
 - G. The procedure for handling an infraction will be the same as for other recruitment infractions.
- Section VI. Procedure for Handling Recruitment Violations
- A. See Article IV, Section V of the NPC Unanimous Agreements.
 - B. Filling Recruitment Infractions:
 1. When an infraction of the recruitment rules is believed to have occurred, a written report signed by the President of that member group, specifying time, place, and witnesses to the alleged infraction must be submitted. This shall be submitted to the Vice President of Membership and Recruitment with a copy for the accused chapter, a copy for the ACPA President, and a copy for the ACPC advisor within 24 hours after the alleged infraction is witnessed but not more than 10 days after it occurred.
 2. Violations that take place during a school vacation or break shall be considered at the first meeting of the ACPC when school reconvenes.
 3. Accusation and documentation must follow the timing and procedure stated above.
 4. The ACPC President is responsible for seeing that the NPC area advisor is notified within 24 hours after receiving the written report of the alleged infraction.
 - C. The Vice-President of Membership and Recruitment will then notify the accused chapter of the reported violation and will schedule a conference of the representatives from the groups involved to attempt to resolve the matter amicable. The ACPC President, recruitment director, and advisor from the chapter(s) involved will attend this meeting.
 - D. If no mutually acceptable agreement can be reached, the Vice-President of Membership and Recruitment will refer the matter to the members of the ACPC Executive Committee, who shall serve as a judiciary committee in the matter.
 1. The Vice-President of Membership and Recruitment will check attendance. The President and Recruitment Chairwoman of the accused chapter shall be present and ready to present their case when called before the ACPC Executive Committee. At this time, the ACPC President must notify the NPC Delegates of the groups involved.
 2. The Vice-President of Membership Recruitment shall inform the Executive Committee that:
 - (a) All proceedings shall remain confidential.
 - (b) All questions are to be answered fully while the representatives of the accused chapter are present.
 - (c) Specific names are to be used only when necessary.
 - (d) The final decision of the ACPC shall be impartial and based on factual evidence.
 - (e) The Executive Committee is to try the individuals of the sorority as a whole as the case warrants.
 3. A copy of the violation report and of the explanations of defense of the alleged violation will be distributed to the members of ACPC Executive

Committee.

4. The representative of accused chapter will be called before ACPC Executive Committee.
 5. The Vice-President of Membership and Recruitment will read the statement submitted by the chapter that reported the alleged violation.
 6. The president of the accused chapter will then read a prepared explanation of violation to the ACPC Executive Committee and offer any additional explanations.
 7. A question and answer period between members of ACPC and the accused chapter representatives shall follow.
 8. The representative of the accused sorority will then be asked to leave the meeting. The representative has the option of waiting for a verbal announcement of the decision. This decision will be verified in writing.
 9. The ACPC Executive Committee will discuss and evaluate the case in the absence of the accused chapter.
 10. If ACPC Executive Committee determines that a violation has occurred, it must then decide on an appropriate penalty.
 11. The decision as the penalty must be reached by parliamentary procedure and a two-thirds majority vote.
 12. The President of ACPC will announce the decision to the chapters involved if the representatives have waited. The Vice-President of Membership and Recruitment shall be responsible for verifying the decision reached by the Council in writing to the chapters involved.
 13. Four copies of the decision will be made with the original going to the accused chapter, one copy going to ACPC Advisor, one copy going to the NPC Delegate of the accused chapter, and one copy placed in ACPC files.
 14. If the decision of the judiciary committee is not acceptable to the group(s) involved, the case may then be appealed in writing within 24 hours to the ACPC delegate body for a decision.
- E. If violations are made against the rules pertaining to Recruitment Guides, they will also be resolved according to the above judiciary procedure.

Section VII. Bidding

- A. Potential Members shall sign their preference cards at a location decided upon by ACPC as specified on Information Night.
- B. Each chapter shall submit their preference lists to the ACPC Advisor by a predetermined time and date as set by the Formal Recruitment schedule. Procedure of notification of Potential Members shall be determined by ACPC.
- C. After formal bidding, the ACPC Advisor will send a letter to all sororities stating the names of the new members received by each chapter.
- D. A student who has had her pledge broken by a sorority or has broken her pledge to a chapter may not be asked to join another chapter for one calendar year, according to NPC unanimous agreements.

Section VIII. Quota

- A. Quota will be set according to the suggestions listed in the NPC Manual and in accordance with ACPC. The specific procedure is to divide the number of Potential Members attending Preference parties by the number of chapters. If the resulting number is a fraction then the number shall be rounded up to

determine quota.

Section IX. Snap Bidding

- A. Snap bidding is an option available to chapters, which did not fill quota during the formal recruitment period. Snap bidding is not intended to fill spaces in a chapter's total.
- B. Snap bidding is limited to any woman who participated in formal recruitment but did not receive a formal bid.
- C. Women eligible to receive a snap bid:
 1. Must have attended all chapter recruitment parties to which she was invited.
 2. Must not list a single intentional preference on her signed preference card.
 3. Snap bidding shall begin immediately after bid matching and end 48 hours after Bid Day, at which Continuous Open Bidding shall begin.
 4. A signed preference card shall be filed with the Office of Greek Affairs before a woman who has accepted a snap bid can go through a formal pledging process.

Section X. Continuous Open Bidding:

- A. The purpose is to allow chapters to fill vacancies in membership up to the total figure and/or quota agreed upon by the ACPC.
- B. Any chapter which has not reached its total allowed size during formal recruitment is eligible to open bid until ceiling is reached.
- C. If a chapter has not filled quota during formal recruitment, the chapter is allowed to do so during Continuous Open Bidding even if it puts the chapter over the total chapter size (ceiling) set by the ACPC.
- D. Procedure:
 1. Open bids may be given out 48 hours after Bid Day and continue throughout the year.
 2. A sorority shall allow a woman who has been extended an open bid 24 hours to accept or reject the Open Bid.
 3. Chapters must submit the names of Open Bid Potential Members to the ACPC advisor two business days prior to extending the bid in order to check the number of spaces available for extending Open Bids and to determine the student's eligibility to receive a bid.
 4. All sororities must give the ACPC advisor all signed Continuous Open Bid forms 24 hours after a woman accepts an invitation of membership. If this procedure is not followed it shall be considered a recruitment infraction.
 5. For further clarification, see the rules on pages 81-82 in the NPC Manual of Information.

Section XI. Total Chapter Size (Ceiling)

- A. Total chapter size (50) is to be determined by the ACPC after studying the current size of the chapter, the availability of Potential Members, excepted growth in the college enrollment, and the most desirable chapter size for the campus.
- B. Reevaluation of total chapter size may be deemed necessary when the majority of chapters reach and/or exceed the established total or when no chapter has reached total in several years.

- C. Changes to total chapter size require a unanimous vote by the ACPC delegate body.

Section XII. Initiation

- A. A new member may be initiated when she has met the requirements of the sorority to which she is pledged.

Article VI) Procedures for Administration of New Member Group

Section I. The admittance of any social fraternity to ACPC shall require a unanimous vote of the ACPC delegate body.

Section II. The women's fraternity, so accepted, shall submit for approval to ACPC a constitution with the following included:

- A. The purpose and aims of the fraternity
- B. Status of members
- C. Names of members

Section III. All new women's fraternities shall become an affiliate member of the ACPC for at least the first semester they are on campus.

- A. They shall have the obligations and responsibilities of a member fraternity but they shall have no vote.
- B. They shall be bound by the constitution and by-laws of the council.
- C. They shall be required to keep the council informed of their progress.
- D. Their affiliation will begin at the time their constitution is approved and their first dues to the council are paid. At this time they shall be permitted to ribbon.

Section IV. The affiliate member may have active representatives in the council when the entire membership of the council deems the chapter's readiness to do so. However, this chapter must be recognized on campus for at least one semester.

Section V. A local fraternity will become eligible to hold office upon affiliating with a National Panhellenic Conference fraternity.

Article VII) Details of Selection of Officers

Section I. The member fraternities will elect the ACPC Executive Board officers.

Section II. Procedure

A. Applications:

1. An individual seeking an ACPC Executive office can go to the Coordinator of Greek Life's office and pick up an application.
2. The due date for these will be set by the ACPC.

B. Interviews:

1. The following week interviews will be scheduled.
2. The people present at the interview shall be the Applicant, the Coordinator of Greek Life, the ACPC Advisor, the ACPC President, and the ACPC Executive officer holding the position that the applicant is applying for.

C. Creation of Slate:

1. The ACPC Executive Board, the ACPC Advisor, and the Coordinator of Greek Life will come together and will compose Slate.
2. It will be posted on the following day.

3. The Slate posted should include at least two members from each sorority. The President and Vice-President of Membership and Recruitment shall not be of the same sorority.
 - (a) However, if any chapter fails to submit applications of eligible candidates, the current ACPC Executive Board will fill those positions with women from other chapters.
 - (b) Also, at any given time the current ACPC Executive Board has the authority to request additional applications from those chapters.
 - (c) Any chapter that fails to fulfill these requests will be subject to a review by the Judiciary Board.
 - (d) Every chapter shall submit at least three applications for ACPC Executive Board positions every year in order to receive full consideration. In the event that a chapter does not have three applicants, it will be up to the Executive Board to slate positions as they see fit.
 - (e) It is recommended that the applicants for the Vice President of Membership and Recruitment have some background experience with formal recruitment, such as having been a Recruitment Guide. However, the experience is not required.

D. Speeches

1. Each slated candidate will be given the opportunity to give a brief speech addressing their qualifications for the position that they have applied for as well as the reason they want the position.
2. After each slated person (per office) has given their speech anyone who applied but was not slated will have an opportunity to give a speech containing the same content.

E. After the conclusion of the ACPC meeting, each delegate will have the responsibility to take back the Slate to their respective sororities and as a chapter vote on Slate as a whole.

1. If Slate does not pass as a whole, each individual office shall be voted on.
 - (a) If the slated person is not elected, then the chapter can elect a person who went through the initial application and interview process.
 - (b) No other candidates shall be considered for an office.
 - (c) On each sororities' version of the ACPC Executive Board Slate there shall be at least two members from each chapter listed and the President and Vice-President of Membership and Recruitment shall not be of the same sorority.

F. A pre-determined ACPC meeting will be set by the President in order to discuss the Slate.

1. Each delegate will bring her chapter's vote or their completed Slate to this meeting.
2. Slate will be voted on as a whole.
 - (a) A two-thirds majority vote will be necessary to pass the Slate.
 - (b) If the Slate does not pass as a whole, each office will be voted on individually.
 - (i) If any position does not pass by a two-thirds majority, there

- will be an opportunity for discussion.
- (ii) If the chapters become deadlocked, the slated person will receive the respective office.

Section III. Applicant Eligibility

- A. May not hold an Executive Board position in her own sorority.
- B. All applicants must have a 2.5 cumulative G.P.A. or higher.
- C. All people applying for President should have prior ACPC experience or have held an Executive Board position in their own sorority.

Section IV. Schedule for the Election Process

- A. The schedule for the election process will be determined by the current Panhellenic Executive Board for their respective year.
- B. An example would be:
 1. APPLICATIONS can be picked up November 23 - 24
 2. APPLICATIONS are due November 30
 3. INTERVIEWS will be scheduled December 2, 3, 4
 4. SLATE will be composed December 4
 5. SPEECHES will be presented December 6 (at the regular ACPC meeting)
 6. COMPLETED SLATE will be composed December 7

Section V. Replacement of Officers

- A. In the event that an officer resigns her position, the current Executive Board will take steps to replace her as follows:
 1. The chapter(s) that has the least number of women on the ACPC Executive Board at the given time will have an opportunity to submit applications for the position first.
 2. If the candidate(s) from that chapter are not sufficient to be slated as determined by the current Executive Board or do not win the position on a 2/3 vote, the remaining two chapters will have the opportunity to submit applications, as well. At this time, all three chapters are eligible to apply for the position.
 3. The procedure for slating and voting shall remain the same for any new openings.

Article VIII) Installation of Officers

The installation of ACPC officers shall take place no later than February 1st of every year.

Article IX) Hazing

Section I. Any act upon any new member, which results in mental or physical harassment, disgrace, embarrassment, or discomfort shall not be tolerated.

Section II. All forms of hazing on Bid Day and/or any pre-initiation activities, which would reflect unfavorably on the Greek Community, shall be banned.

Section III. Any infringement of this hazing policy shall be subject to actions by the ACPC Executive Committee, which will also serve as the APC Judiciary Committee and Adrian College.