

Adrian College

Alcohol and Risk Management Policy for Social Events Interfraternity/Panhellenic Council

Effective October 26, 2003

This policy is designed to comply with the mission of Adrian College, the laws of the State of Michigan, and the inter/national policies governing each Greek organization. All formally recognized Interfraternity Council (IFC) and Adrian College Panhellenic Council (ACPC) organizations as recognized by Adrian College, naming Alpha Tau Omega, Phi Kappa Sigma, Sigma Alpha Epsilon, Theta Chi, Alpha Phi, Alpha Sigma Alpha, and Chi Omega, will adhere to the guidelines of this policy. **All chapters agreeing to host or co-host an event, on or off campus, will be held liable for all infractions.** All chapters will follow the provisions of this policy, as well as guidelines set forth by the inter/national sponsoring or co-sponsoring the event. In any instance where the inter/national policy is more comprehensive than outlined in the body of this document, the more comprehensive policy is to be enforced by the chapter.

All social events held in college facilities shall be "dry," that is, no alcohol may be present or consumed. Social events with alcohol may be held at off-campus facilities (e.g., rented hall) within the guidelines of the organizations' national and insurance policies (generally BYOB or third party vendor).

Purpose

This policy is designed to:

1. reduce the problems associated with alcohol misuse and abuse at social events,
2. provide an atmosphere at social events where it is acceptable to choose not to consume alcohol,
3. assure the safety of everyone in attendance at Greek-sponsored social events and those with whom they come into contact following the event,
4. decrease legal liability for fraternity and sorority chapters, their officers, members, members' parents, advisors, alumni boards, national or international organizations and Adrian College,
5. support the ideals and values on which fraternities and sororities are based, and
6. promote self-governance as a Greek community.

Scheduling and Registration

1. No social events in a semester will be approved until a meeting with representatives from each chapter is held to discuss this policy and chapters' and individuals' responsibilities regarding it. At least one meeting shall occur per semester and shall be initiated by the Interfraternity and Panhellenic Councils. Each chapter shall send a minimum of ten initiated members to the meeting. The president, risk management officer, and social events officer of each chapter shall be among those attending. Chapters are encouraged to send their entire membership to this meeting. No social events will be approved for chapters sending insufficient representation.
2. All social events, as defined in the glossary, must be registered with the Associate Dean for Student Affairs or designee Office. A Social Events Registration Form must be obtained, completed, and returned to the Associate Dean for Student Affairs or designee by Tuesday at 4 p.m. the week of the social event.
3. The Associate Dean for Student Affairs or designee will determine whether an event may be held on the particular date requested. Reasons for denying a request may include, but are not limited to:
 - a. a major campus event or program (such as Family Weekend, Sibs and Kids, etc) is scheduled for that date,
 - b. the chapter is on disciplinary probation,
 - c. failure to meet the required deadline for registering an event,
 - d. event is scheduled for Sunday through Thursday,
 - f. any other specified reasons which are agreed upon by IFC and ACPC, and/or by the Vice-President and Dean for Student Affairs.

4. Up to three campus social events per evening (Friday or Saturday) may be approved. At least one of the three shall be a mixer (see glossary). Only one event per chapter per evening shall be approved.
5. The maximum number that may be admitted at any time may not exceed the maximum capacity of the facility (125 for all Greek housing facilities).
6. All social events on campus will begin at or after 8 p.m. and conclude at or before 2 a.m., and will last no longer than 4 hours. All due consideration regarding music levels and noise shall be made for the College's neighbors. Any complaints made to the College or Adrian Police may be cause for ending events earlier than stated ending hour or for restricting an individual chapter to specific hours for future events per procedures outlined in the Student Code of Conduct or if required by the Interfraternity Council or Adrian College Panhellenic Council (ACPC).

Attendance and Access

1. Sponsoring chapters will assist and be solely responsible for checking ID's, packages (e.g. bags, sacks, and backpacks), and physical condition of all guests before entering the social event. Non-student guests must be at least 18 years of age. Non-student guests under 18 years of age and any guests suspected of being intoxicated shall be denied entrance by the sponsoring chapter(s). Door monitors shall refuse entrance to any package suspected of containing alcohol or to which the guest does not allow inspection. Any person may be denied entrance to a social event by the hosting chapter(s), College officials or their agents.
2. The total number in attendance (including members of the host chapter) may not exceed the maximum capacity for each living unit established by the Fire Marshall and College officials, whichever is less.
The maximum limit for any social event held in a Greek housing unit is 125 (including members of the host chapter). This limit is subject to change due to risk management concerns by Student Affairs. This number is arrived at using the inter/national risk management by-laws of F.I.P.G. and S.A.E. and the amount of students that can be safely monitored using current policies.
3. At all parties only one door may be used as an entrance and exit to the event. All other doors must be clear and unblocked in case of an emergency.
4. At all parties the name of the president/designee and names of all event monitors and the times they will be working must be posted at the entrance for any College official, Safety staff member, or IFC/ACPC officer to contact if there is a problem. At least five (5) event monitors must work every hour.
Monitors will be stationed as follows: Two monitors will be stationed at the door designated as entrance to the event. Two monitors shall monitor the party area. At least one monitor shall roam the facility inside and out paying special attention to all other entrances. Monitors shall be clearly distinguished by dress or mark (e.g. similar shirts, blouses, hats, or large buttons) provided by the sponsoring organizations. Monitors are to prevent, confront, resolve and report improper entry and exit, violations of this policy and possible dangerous situations (e.g. spills on the floor). Event monitors may not consume alcohol before or during the shift they are working.
5. Open or spontaneous parties will be adjudicated as a chapter issue. A spontaneous party is defined as 30 non-members gathered in all common areas of the facility combined regardless of the presence of alcohol. Furthermore, any gathering of six or more persons that includes alcohol in any Greek housing common area will be considered a spontaneous party.

Provisions for Alcoholic Beverages

1. No alcohol may be present or consumed at social events occurring on campus. No alcohol may be consumed in private rooms in Greek facilities during social events. Note: Alcohol consumption in common areas or on campus locations at times other than approved social events are regulated by fraternity/sorority policy and/or the College Alcohol Policy which limits consumption to student rooms when only persons above 21 years of age are present.

2. Only those who are of legal drinking age may consume alcohol at approved off-campus events that are operated in accordance with national organization guidelines.
3. Alcoholic beverages may not be purchased with College and/or chapter funds nor may the purchase of alcoholic beverages for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. Exceptions may be made for off-campus events if allowed by the sponsoring chapter's national policies.
4. The purchase or use of bulk quantity or common sources (e.g. such as kegs or party balls) of alcoholic beverages are prohibited.
5. The use of glass containers is prohibited at all Adrian College Greek social events held in campus facilities. Use of glass containers at off-campus events must comply with the chapter's national policies.
6. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any individual under the legal drinking age.
7. No member of the Greek community shall permit, tolerate, encourage, or participate in "drinking games," "chugging contest," any means where alcohol is consumed as part of a competition, or other abusive and dangerous drinking practices.
8. The possession, sale, or use of illegal or controlled substances while in a campus owned facility or during a social event--on or off campus--or any functions that an observer would associate with a Greek chapter is illegal and prohibited.
9. All social events should provide large quantities of easily accessible food and non-alcoholic beverages. Low-salt and high-protein foods best serve this need at parties. Chapters should avoid providing beverages in containers which may easily be "spiked" or drugged (e.g. punch bowls). For instance, juice boxes and beverage cans are appropriate.
10. Host chapters are accountable for all guests, which may include a period of time after they have left the party as determined by state or local laws. For example, "in 1985 the Michigan Supreme Court held that social hosts who furnish alcoholic beverage to minors in violation of the law may be civilly liable for injuries resulting from the intoxication of their minor guests. Unlike the Dram Shop Act, even the injured intoxicated minor may bring suit against the host" (Gehring, *Alcohol on Campus*, p. 99)
11. When hosting a social event with another chapter, the more comprehensive of the two chapters' policies applies. That is to say, the method of alcohol distribution, compliance monitoring, and every other aspect of conducting a social event is determined by the organization with the more conservative policy. For example, if a sorority is unable to use BYOB and is required to rely on a third party vendor to distribute alcohol, such a vendor must be present. No alcohol may be present at social events held in on-campus facilities.
12. Greek Assistants, College officials, or designated agents shall check for the number of event monitors, the number of guests in attendance, the provision of ample and easily accessible food and non-alcoholic beverages, a sufficiently contained social event, a single entrance/exit, and any other areas of concern.
13. The chapter president(s) or his/her designee(s) shall be present at all social functions and will serve as the primary contact person(s) at the social event if concerns arise. The chapter president(s) or his/her designee(s) will be sober at the event. The name of the chapter president or his/her designee will be listed on the original registration form and will be posted at the entrance of the event. If the president names a designee, the designee must be a ranking member of the organization's executive board or a member who is a ACPC/IFC executive officer.
14. In the event this policy is violated during a social event, the social event may be ended at the discretion of Safety, College officials, chapter officers, or their designees.

15. Designated on campus party areas are as follows: Sigma Alpha Epsilon: basement, Theta Chi: basement, Phi Kappa Sigma: living room, Alpha Tau Omega: basement, Alpha Phi: basement, Chi Omega: basement, Alpha Sigma Alpha: basement.
16. Persons under the legal drinking age are not to consume or possess alcohol at any time during a social event whether on or off campus.

Advertising

If a chapter wishes to advertise any social event, the following guidelines must be followed:

1. Any type of publicity must adhere to the guidelines outlined in the Student Handbook and be approved by the Greek Life Office before they are displayed on campus.
2. Any references to alcohol (graphics or text) are prohibited on publicity.
3. Publicity for all Greek events must be presented in a tasteful manner that is representative of the organization's values and that is not offensive to any person/group of people in the Adrian College community.
4. Publicity will state that I.D.'s, which contain a picture and date of birth, are required to enter social functions. Non-college persons under the age of 18 shall not be admitted.

Rush/Recruitment Parties

Based on the premise that any use of alcohol to attract students to Greek membership is counterproductive to introducing and developing true Greek spirit, all Rush and recruitment functions and parties will be dry. However, the maximum number that may be admitted at any time may not exceed the maximum capacity of the facility (125 for all Greek housing facilities).

Violation of Policy

Any violation of this social event policy will result in judicial proceedings. Charges not informally resolved through an acceptance of responsibility may be referred by the Vice President and Dean for Student Affairs or designee at her/his discretion to the All Campus Judicial Board, other approved hearing boards, or an Administrative hearing. All violations regarding the behavior of the chapter or violation of this policy will result in the chapter president being required to represent the chapter regarding the incident. The Adrian College Interfraternity Council and Adrian College Panhellenic Council are encouraged to take action within the limits of their authority against member chapters violating this policy.

Supervision

At any social event, Greek Assistants and other College officials will be allowed access to all areas of the housing facility at all times. Safety officers will be allowed access at the request of any persons listed above or when required to fulfill their duties. This group of people will determine if provisions set forth in this policy are being violated. The sponsoring chapter's officers and members are solely responsible for the monitoring of alcohol consumption and the enforcement of all state and local laws, as well as Adrian College, Interfraternity Council, Panhellenic Council, and the national organization's policies.

IFC and ACPC executive officers, as an matter of Greek community self-governance, will be allowed access to all areas of the housing facility at all times (men are restricted from Chi Omega living areas) and have the authority and responsibility to confront and resolve violations of this policy at the following events: rush/recruitment events required to be registered as social events (excludes "info" nights, etc.) and other registered social events on campus. Mixers, members only, formals, alumni events, and family events are excluded from this provision; however, IFC and ACPC officers who are members of the participating organizations in these excluded events have the authority to enforce this policy.

Evaluation of Policy

Review of the existing Greek Social Events Policy will be completed at least every two years. The process of review will be initiated by the IFC and ACPC Councils, subject to final approval by the Vice-President and Dean for Student Affairs.

Glossary

Social event: any registered function planned, sponsored, hosted, or promoted by a chapter. A social event may be held in conjunction with another chapter. Social events include, but are not limited to, mixers, members only, invited guests, alumni events, family events, and formals.

1. Mixers are events between two chapters and are limited to members only.
2. Alumni events are limited to chapter members, alumni members, and their family members.
3. Family events are limited to chapter members and their family members.

Common area: any room of the facility not considered personal living space that is easily accessible by all, i.e. hallways, stairwells, bathrooms, basements. An area where alcohol is not permitted at any time.

Monitor: a chapter member who refrains absolutely from drinking alcohol before and during performance of their monitoring duties.

Third party vendor: a licensed and insured cash bar operator who is not affiliated with any chapter sponsoring the event.

Guest list: A list comprised of any individuals who are invited to a social event.

Designated party area: an area in a Greek housing facility where a social event can be held. This area will not change without approval of Student Affairs.

Modifications adopted October 26, 2003 by

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College Panhellenic Council (ACPC)

Josh Valentine (or designee) _____, Chair/President of the Adrian
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