

# Adrian College Writing Center

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## Referral Form

Date: \_\_\_\_\_

To the Student: (Name \_\_\_\_\_) I recommend that you visit the Writing Center in Shipman Library to consult with a peer tutor to discuss the following in your writing. Bring a copy of the assignment, any drafts I have commented on, or relevant reference materials with you to your consultation. (Instructors, please select only one box per referral).

- Invention (discussing assignment, prewriting strategies, generating ideas, outlining, understanding purpose and audience; understanding genre conventions)
- Drafting /Revising (thesis/focus; paragraphs for introduction, body, and/or conclusion; idea development; building arguments; effective summary/analysis; strategies for drafting/revising)
- Organizing (supporting a thesis, patterns of organization, connecting ideas, cohesion, unity, transitions)
- Mechanics/Style (spelling; subject-verb agreement; tense shifts; pronoun usage; punctuation; sentence fragments; run-ons; editing strategies; diction; active/passive voice; sentence variety; tone; academic language conventions)
- Research (finding sources; evaluating sources; citing sources; documentation styles)
- Other (explain):

Instructor \_\_\_\_\_

Course \_\_\_\_\_

### Tutor Initials/Notes:

The referred student (name) \_\_\_\_\_, visited the Writing Center on (date) \_\_\_\_\_, and brought her/his (circle all that apply) assignment, drafts, reference materials. We had a (time length) \_\_\_\_\_ consultation and discussed the following:

Tutor Initials: \_\_\_\_\_