

career and job searches, employment/internship contacts, networking and graduate school. Career Planning also sponsors various career-related events throughout the academic year with student and academic groups.

Internships

The Office of Career Planning coordinates the Adrian College Internship Program. The goal of the internship program is to provide all students with the opportunities to test their career interests and develop job-related skills through college-approved work experiences. Faculty sponsors guide students as they link theoretical knowledge with the practical learning gained in part-time or full-time internships.

Any Adrian student in good standing (minimum 2.00 cumulative GPA) is eligible for participation in the internship program following completion of 12 credit hours at Adrian College, provided the student is acceptable to the employer, obtains the approval of his/her advisor and secures a faculty sponsor for the internship. Students earn from one to six semester hours of credit during a single semester of an internship; the number of credit hours available for internships is designated by the Internship Committee. (A limited number of “full-time” semester hour internships may be available or could be arranged by the student.) Students may complete internships as they wish, with a maximum of 15 hours of internship credit applying toward the baccalaureate degree, depending on approval by program of study. Generally, credit is awarded on the following basis: a minimum of 40 total hours on the job equals one hour of credit. The hours earned will be listed as elective credit on the student’s transcript, unless approved for departmental credit by the department chairperson.

Adrian College offers two types of internships. Exploratory internships, designated as course number 199 on the student’s transcript, are part-time experiences open to second-semester freshman, sophomores, and upper class students with a credit limit of three hours per semester. Exploratory internships are designed to acquaint students with work in a particular setting, to bring them in contact with professionals in the field and, in more instances, to give them the opportunity to assume limited responsibilities in the career area being explored. Professional internships, designated as course number 399 on the student’s transcript, are experiences for juniors and seniors in which they may utilize and enhance entry-level career skills. The credit limit, unless stated otherwise, is six hours per semester for 399 internships.

The cost for internship credit is the same as that for regular coursework in fall and spring semester. May and summer term tuition rates apply. Students may incur additional costs for travel, accommodations, meals and transportation. A student may receive salary or wages for internship services, depending on the employer’s policy.

Career Planning maintains a list of approved internship sites, though any student, faculty or staff member at the College may propose such a site. All proposed sites must be approved by the Internship Committee prior to a student beginning the internship. Students may pick up an internship packet at Career Planning or access it online and discuss the program with an Office of Career Planning staff member. The Office of Career Planning also offers information regarding off-campus internship programs such as the Chicago Center and The Washington Center.

Role of Internship Committee

This committee establishes procedures governing the internship program, reviews proposed sites, monitors the quality of the program and hears requests for variances from normal policy.

Role of Career Planning

This office is the central coordinating facility for all internships conducted through the College. In cooperation with the faculty Internship Committee, the Career Planning staff establishes, administers and publicizes procedures governing the program. Any questions regarding the internship program should be directed to this office.

Role of the Faculty Sponsor

The faculty sponsor is responsible for designing an academic component for the internship experience. This academic component should be above and beyond the normal work responsibilities the student assumes at the site, and will be outlined and agreed upon by the faculty sponsor and the intern prior to the start of the internship. The faculty sponsor insures compliance with established procedures, monitors student performance during the internship, maintains contact with the on-site supervisor, assesses student progress and grades the experience.

Academic Policies and Programs

Adrian is a liberal arts college with many career development resources. Adrian’s academic programs are designed to increase the student’s understanding of the great areas of culture, to encourage exploration of individual interests and to provide depth of knowledge in one or more specific disciplines. The curriculum offers a foundation for professional and graduate training in many areas.

Sensitivity to the career needs of each student is also stressed. Departmental faculty members, together with the staff of the Office of Career Planning, offer career counseling and other services to help students focus their vocational goals.

Students are expected to graduate under the departmental and curricular requirements published in the Adrian College Catalog in effect the year they matriculate. However, the right is reserved to change requirements for graduation at any time as a means of keeping pace with the educational, scientific and technological developments affecting various curricula. Though such changes may be applied to students already enrolled, every effort will be made to give them the benefit of the new educational program without imposing undue hardship.

The right is reserved to refuse any or all previous credit earned by persons with less than a baccalaureate degree who have terminated their attendance at college for any reason and who have failed to return for additional credit within a period of six years from the date of termination.

Adrian College maintains a high standard of academic honesty. Dishonesty in assignments, examinations or other academic work is considered an extremely serious offense.

Requirements for graduation and the most important academic regulations are contained in this section. More information about administrative procedures appears in the Student Handbook, which is issued to all students each fall.

Degree Requirements

Degrees Offered

Adrian College is authorized by its Board of Trustees to grant the following degrees: Associate of Arts, Bachelor of Arts, Bachelor of Business Administration, Bachelor of Fine Arts, Bachelor of Music Education, Bachelor of Music, Bachelor of Science, Bachelor of Social Work and Master of Science in Athletic Training. Students in one of the baccalaureate degree programs must make application for their degree during the first semester of their final year and must indicate the specific degree to be conferred. Students in the associate degree program must make application for their degree at the start of their third semester.

Commencement Participation

It is the intention of the College that all students participating in a commencement exercise will have completed all requirements for their respective degrees prior to commencement. However, a student may participate in a commencement exercise before completing all requirements under the following conditions:

1. Students must petition the Academic Status Review Committee for permission to walk by the end of the semester prior to the desired commencement exercise.
2. The petition must include a specific plan to address the remaining requirements in the following term. (Fall term for Spring commencement exercise participants, Spring term for Winter commencement exercise participants.)
3. The commencement program will designate that the student's graduation requirements have not been completed, but will be completed during the next term.
4. Students who participate early will not be recognized for various types of honors in the commencement program.
5. Students will not be permitted to participate in more than one commencement exercise.

Requirements for Graduation

Summary of requirements for a baccalaureate degree:

- I. A total of 124 semester hours, 30 of which must be numbered 300 or 400. (A total of 150 semester hours required for Bachelor of Science in Public Accounting;)
- II. Five - 3 or 4 credit courses meeting distribution requirements;
- III. At least one course designated as Non-Western;
- IV. Basic educational proficiency requirements of 21 semester hours;
- V. A sophomore-level writing intensive course;
- VI. A graduation major;
- VII. A cumulative grade point average of C (2.00) and at least a C average in the graduation major, not counting cognate courses; a C average is also required in any minors which a student may elect;
- VIII. The last 36 semester hours must be earned at Adrian College or in programs approved by the College.

I. 124 semester hours total, thirty credit hours of 300-400 level courses

To ensure exposure to advanced courses, students are required to take at least thirty hours of credit at the 300-400 level. No more than eight hours of any combination of the following courses may count toward the 124 hours required: all music

ensembles; any activity courses in music and theatre; and any applied music course for non-music majors and minors.

II. Distribution Requirements

The following distribution requirements are designed to emphasize liberal education through a broad understanding of the liberal arts. To accomplish this goal, students are expected to complete five- 3 or 4 credit hour courses in separate academic departments. These courses are distributed across three different areas of study. Distribution courses may also meet major, Non-Western and writing intensive requirements.

A. Arts – 1 course (3 credit hours)

The study of the arts offers students insight into the creative process through lecture, performance, and studio courses. The student should achieve an understanding of how criteria are used to judge art and how the artistic expression manifests a culture's social, political and religious foundations.

Select one three-credit course identified by the ARTS (A) designator. (Students may also satisfy the ARTS distribution by passing the same music ensemble or the same applied music course for at least three semesters, or by completing three different one-hour dance classes.)

B. Humanities - 1 course (3-4 credit hours)

Students in humanities classes study human culture and creative production through literature, rhetoric and history. Primary and critical texts are the basis for tracing the development of ideas.

Select one 3 or 4 credit course identified by the HUMANITIES designator (H).

C. Religion and Philosophy - 1 course (3 credit hours)

Students in Religion/Philosophy courses follow an analytical approach to the major philosophical and religious traditions of humanity in order to understand the historical importance and contemporary relevance of such traditions. Students develop their ability to think for themselves in a reflective and consistent manner about the ideas, values and issues which define the human condition.

Select one 3 credit course identified by the RELIGION/PHILOSOPHY designator (R).

D. Social Sciences - 1 course (3-4 credit hours)

The social sciences observe and analyze the interactions of people or groups of people and the variables and contexts that affect those interactions. Courses in this area will introduce students to the history, process, functions, and structures of relationships between individuals and their social, political, and economic institutions.

Select one 3 or 4 hour course designated by the SOCIAL SCIENCE designator (S).

E. Natural Science - 1 course (3-4 credit hours)

Students in science courses develop their understanding

of the natural world. This can be accomplished through lecture, laboratory, and field experiences which emphasize information gathering, logical rigor, systematic study and application of scientific methodology. It is expected that students will, through the study in these courses, enhance their problem-solving skills, develop a healthy skepticism, learn how to ask better questions and develop skills in gathering and analyzing both descriptive and quantitative information.

Select one 4 credit laboratory science course identified by the NATURAL SCIENCE designator (N).

III. The Non-Western Perspective Requirement

Today's global village requires the responsible citizen to be aware of the values, languages, economies, religions and structures of other societies. Because most students are introduced to western societies throughout their education, Adrian College students are expected to learn about societies that are not historically European. In addition to the study of topics in specific Non-Western courses, students are encouraged to complete independent studies on Non-Western topics and to study abroad.

IV. Basic Educational Proficiencies

Adrian College graduates are expected to be able to demonstrate effective writing, speaking, foreign language and computational skills upon graduation. Because these skills are so important to sound competence in these areas, students complete the required courses very early in their academic careers.

A. Writing Skills - 4 hours

(English 101) Virtually all professionals – whether in business, education, science or service – are expected to communicate effectively in writing. This English course, normally taken in the freshman year, is designed to provide students with the opportunity to develop and refine college-level writing skills.

B. Public Speaking Skills - 3 hours

(Communication Arts and Sciences 102) Professional success depends on the ability to communicate orally — both formally and informally, with other individuals or in large groups. Students are therefore required to take this beginning level course in oral communication, usually during one of the first three semesters of study.

C. Language Skills - 8 hours

(Modern Languages and Cultures) The College requires that students learn a second language to the novice level, so that they have basic language-learning skills and are confident of their ability to communicate with a native speaker in another language. Students must fulfill this requirement by taking two semesters of the same language if they start with a beginning level I course. A student who places into a level II course will satisfy the requirement by completing the course. A student who places into the third semester of a language has satisfied the foreign language skills requirement. Students placing into a 300-level course will be awarded 4 hours of credit for the level III course (MLCF, MLCG, MLCJ and MLCS 201) at the completion of the 300-level course and having earned a grade of C or better. Students who have a language skill other than one of the above may

take an examination to see if they meet the proficiency standard to test out of the two-semester language requirement. Students should contact the Department Chair, who will arrange for individual testing by a qualified examiner. The fee for individual testing is \$150.

D. Fitness/Wellness Skills - 2 hours

(Exercise Science 100) Physical health and wellness have historically been part of the ideal of a liberally educated person. Students will be introduced to the principles of fitness and wellness and will be encouraged to establish habits and skills that will enhance their quality of life.

E. Mathematical Skills - 4 hours

(Mathematics 100 or 101) Mathematical understanding is essential to success in virtually every area: the understanding of symmetry and proportion in art, harmonics in music, statistics in the social sciences and humanities, patterns in the sciences. Therefore all students are expected to demonstrate basic college-level competency. For some students, this is competency in college algebra, especially important for students who plan to pursue careers in business, the sciences and social sciences. For others, this may be demonstrated by proficiency in mathematics applications including statistics, pattern recognition and finance.

V. Sophomore-level Intensive Writing Course

In addition to English 101, students must complete a 200-level writing intensive course (3-4 credit hours) which may also count towards major or distributional requirements. The purpose of the writing intensive course is to reinforce skills developed in the first year and to enable students to develop professional-level writing skills. It is generally expected that students will enroll in this course during their sophomore year. Since sections of courses rather than courses are designated as writing intensive, such courses will be listed in the class schedule book each semester.

VI. Graduation Major and Professional Certification Areas

A student must select at least one major area of study in any one of the following academic programs:

A. Academic Majors:

Accounting; Art; Arts Management; Athletic Training; Biology; Business Administration (including Management and Marketing); Chemistry; Communication Arts and Sciences (including Journalism and Media Arts); Criminal Justice; Geology; Economics; English (including Literature and Writing); Environmental Sciences; Environmental Studies; Exercise Science; French; German; History; Interior Design; International Business; International Studies; Japanese Studies; Mathematics; Music; Musical Theatre; Philosophy; Physical Education; Physics; Political Science; Psychology; Public Accounting; Religion; Social Work; Sociology; Spanish; Theatre.

A formal major declaration, which includes approval from the department chair (or chairs if two or more majors are declared) must be submitted to the Registrar's Office by the second semester of the sophomore year. Limits on the num-

ber of department hours allowed to count toward graduation depend on major and degree chosen.

B. Professional Certification Areas:

Elementary Education, Secondary Education, K-12 Education.

C. Individually Designed Major

The Individually Designed Major must be designated during the first semester of the sophomore year for the associate's degree candidate and not later than the second semester of the sophomore year for the baccalaureate degree candidate. In some instances an earlier decision may be necessary in order to meet all requirements within the normal length of the degree program.

D. 46 Hour Limitation:

No more than 46 hours in any department may count toward the 124 hours required for graduation, except under the Bachelor of Business Administration, Bachelor of Fine Arts, Bachelor of Music Education, Bachelor of Music, Bachelor of Science, Bachelor of Social Work. Courses within the major or minor may not be used to satisfy requirements in other majors or minors. If an identical course is required in subsequent major(s) or in a minor, an alternate and appropriate course must be selected as a substitute or the requirement must be specifically waived by the department chair. Students may not receive multiple majors or minors within the same department.

VII. Grade Point Average (GPA)

To be eligible for graduation, a student must receive a cumulative grade point average of C or 2.00, based on all course work completed at Adrian College or programs of study approved by the College.

To compute a student's grade point average for a single semester, the academic points earned are divided by the number of semester hours attempted as if no repeats were taken. To compute the cumulative grade point average, the total academic points earned are divided by the total number of semester hours attempted.

In computing the grade point average, all semester hours attempted will be included for which a student has received the grades A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F. No attempted hours will be counted for grades of NC, NG, W or I unless the I is not made up within the time limit.

A student may improve the grade point average by repeating an Adrian College course in which the final grade was less than C and improving the grade.

A student receives 4.0 academic points per hour of course credit for a course in which a grade of A+ or A is earned, 3.7 points per credit hour for a grade of A-, 3.3 points for a B+, 3 points for a B, 2.7 points for a B-, 2.3 points for a C+, 2 points for a C, 1.7 points for a C-, 1.3 points for a D+, 1 point for a D, .7 for a D- and no points for grades of F, I, NC, NG or W.

VIII. Residence Requirement

Baccalaureate Degree

Graduation from Adrian College requires completion of

the last 36 hours at the College or in programs approved by Adrian College. Students must petition the Academic Status Review Committee for exceptions to this policy.

To qualify for approved off-campus programs, the student must have earned a minimum of 36 hours in residence.

Summary of Requirements for an Associate Degree

- I.** A total of 62 semester hours;
- II.** Distribution requirements of 16 semester hours; basic educational proficiency requirements of 9 semester hours and
- III.** One concentration area that must include at least two courses taken at Adrian College;
- IV.** A cumulative grade point average of C (2.00) and at least a C average in the concentration area;
- V.** Residence requirement of the last 18 semester hours (non- internship courses).

Distribution Requirements

- 1.** Arts or Humanities, 3 hours
- 2.** Philosophy or Religion, 3 hours
- 3.** Social Sciences, 3 hours
- 4.** Natural and Physical Laboratory Sciences, 4 hours
- 5.** Non-Western Perspective, 3 hours

Basic Educational Proficiencies

- 1.** Writing Skills, 4 hours (English 101)
- 2.** Oral Communication Skills, 3 hours (Communication Arts & Sciences 102)
- 3.** Fitness/Wellness Skills, 2 hours (Exercise Science 100)

Residence Requirement

Graduation from Adrian College with an Associate of Arts degree requires completion of the last 18 hours at the College or in programs approved by Adrian College. Students must petition the Academic Status Review Committee for exceptions to this policy.

Academic Policies

Academic Advising

During the freshman year, academic advisors are assigned to all freshmen to monitor academic progress and help each student begin fulfilling distribution requirements. The advisor approves the student's schedule of classes each semester and assists in planning the degree program, but it is the student's responsibility to fulfill all graduation requirements.

Academic Status Review Committee

The Academic Status Review Committee reviews student records at the conclusion of each semester. A student who is failing to make normal progress toward graduation may be warned, placed on academic probation, advised to withdraw or be suspended from Adrian College. This committee also reviews and acts on all academic petitions.

Academic Petition

Students may petition the Academic Status Review Committee for exceptions to rules concerning academic policies, procedures and graduation requirements due to extenuating cir-

cumstances. The committee will consider only those petitions that have first been reviewed by the academic advisor and that have been submitted far enough in advance that, if denied, the petitioner will have sufficient time for rescheduling or other appropriate action.

Senior petitions dealing with graduation requirements must be submitted prior to the last semester of attendance.

Class Attendance

Class attendance is an integral part of the educational experience. Individual instructors set the attendance requirements for their classes. The student is responsible for missed class work and for arranging with the instructor to make it up.

Classification of Students

To become a member in full standing of one of the three upper classes, a student must have earned, for: sophomore standing - 24 semester hours; junior standing – 54 semester hours; senior standing – 90 semester hours.

Class Load

Any student enrolled for 12 or more hours is considered a full-time student. Students may take up to 18 hours under normal tuition. Students who take more than 18 hours must pay an additional fee. Students who wish to take 20 hours must petition the Dean of Academic Affairs for approval prior to registration.

Students receiving Adrian College scholarships/grants must carry at least 12 hours to maintain eligibility. Athletes must be registered for 12 hours during the season of their sport to maintain eligibility. To receive state and federal assistance, students must carry at least six (6) hours, though benefits are prorated for fewer than 12 hours.

Grades

The grading system is as follows: A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, NC, NG, I and W. (A plus or minus attached to a grade indicates achievement slightly above or below the grade level as described below.)

A - indicates work of superior quality, showing originality, constructive thinking or special ability in handling the subject.

B - indicates work distinctly above average in quality and thoroughness and marks a maximum fulfillment of the requirements of the course.

C - indicates a faithful and creditable fulfillment of the requirements of the course to a minimum standard.

D - indicates barely passing 2 work.

F - indicates failure.

NC - indicates no credit; applies only to English 101, MLC 180-181 and Math 099.

NG - allegation of academic dishonesty.

I - indicates incomplete work at the time the final grade is due. This grade is given only for absences from class or examination because of illness or other emergency during a considerable part of the semester or at the end of the semester and for laboratory experiments, internships or education field assignments scheduled for completion after the grad-

ing period. It is not given for work that is below passing or for failure to submit work on time through negligence. It is given only when the student intends to complete the course within the prescribed time limit. An “I” will be removed upon completion of the work specified by the instructor. All Incompletes must be resolved and reported to the Registrar’s Office no later than the day on which final grades are due for the first regular semester following the assignment of the incomplete. Failure to remove the incomplete by the specified time will result in computing the grade of the work not completed as an F.

W - indicates withdrawal from class. This grade does not count in computing the grade point average and will not be accepted by the Registrar after 5 p.m. on the seventh class day after publication of mid-semester grades.

Academic Progress Standards

Enrollment Probation Status for Full-Time Students										
Semesters Completed	1	2	3	4	5	6	7	8	9	10
Students are placed on enrollment probation status based on low grade point average if their cumulative GPA falls below the average listed:										
GPA:	1.4	1.6	1.8	2.0	2.0	2.0	2.0	2.0	2.0	2.0
At the end of the spring semester, students are placed on enrollment probation status based on inadequate progress if they have not completed the number of credit hours listed:										
Hours:	9	18	30	42	55	68	82	96	110	124

Students will be placed on warning:

- A. If the 1st semester cumulative GPA is 1.40 or above but less than 2.00.
- B. If the 2nd semester cumulative GPA is 1.60 or above but less than 2.00.
- C. If the 3rd semester cumulative GPA is 1.80 or above but less than 2.00.
- D. If the semester GPA falls below probation level.

Students will be placed on enrollment probation:

- A. If at the end of the first semester the cumulative GPA is less than 1.40 or the hours earned are less than 9.
- B. If at the end of the second semester the cumulative GPA is less than 1.60.
- C. If at the end of the third semester the cumulative GPA is less than 1.80.
- D. If at the end of the fourth and subsequent semesters the Cumulative GPA is less than 2.00.
- E. If by the end of each Spring semester the hours earned are less than those listed in the above table.

Students will be suspended:

- A. If the semester following placement on Enrollment Probation Cumulative GPA or Hours Earned criteria listed in the chart are not met.
- B. If any semester’s GPA is less than 1.00.
- C. If on Enrollment Probation for the third time.

Students who are suspended may apply for readmission

after an absence of at least one semester. A second Suspension will result in dismissal from the College. Students who are dismissed are not eligible for readmission at any future date.

Part-Time Students

For part-time students, the number of Full-Time Equated Semesters (FTES) is determined by taking the sum of all hours attempted at the end of the drop-and-add period for each semester and dividing by 14. Part-time students are expected to satisfy the GPA standard for the number of semesters enrolled and the Hours Earned standard, using FTES to determine academic progress. Part-time students with less than one FTES are expected to complete 50 percent of the hours attempted.

Transfer Students

Transfer students will have their accepted transfer hours divided by 12 to determine the number of semesters enrolled for both standards stated above.

Grade Change Policy

Any grade change, other than makeup of an "I" (Incomplete), must be made within 30 calendar days of the first day of classes in the next regular semester. A grade change must be reported in writing by the instructor. All grade changes are subject to review by the Academic Status Review Committee.

Grade Reports

Final grades are available online in the student database to students and advisors. Mid-semester grades are also available online.

Repeating Courses

Only courses in which a student has earned a grade of C-, D+, D, D-, F or NC may be repeated. When a course is repeated, both grades will appear on the permanent record, with the second grade indicated as a "repeat." To figure grade point average, the higher grade is selected. If the second grade is higher, the point differential between the old and the new grade is added to the cumulative points. The hours attempted for the repeat are not counted a second time. Courses must be repeated at Adrian College.

Class Schedule Changes (Add, Drop, Withdraw)

Newly admitted students or students returning from the previous semester must register for classes no later than the second day of the semester.

Students may add or drop classes from their semester course schedule during the first four days of the fall or spring semester. Forms for this purpose are available on-line at the Registrar's Office webpage. The student's academic advisor must sign the form to approve all added or dropped courses. The instructor's signature is required for all added courses. The completed Schedule Change form must be returned to the Registrar's Office no later than the fourth day of the fall or spring semester.

A student desiring to withdraw from a course after the add-and-drop period must obtain signatures of both the instructor and the academic advisor. When the signed form is returned

to the Registrar's office, a grade of W will be recorded on the permanent record. No withdrawal forms will be accepted by the Registrar's Office after 5 p.m. on the seventh class day after publication of mid-semester grades. Students with severe illness or exceptional circumstances may petition the Academic Status Review Committee for late withdrawal.

Scholastic Honors and Awards

Dean's List

The Dean's List consists of full-time students whose grade point average (GPA) within a semester (at least 12 semester hours) is 3.50 or higher, and of part-time students who have averaged 3.50 or better for the last 12 semester hours of credit. Those part-time students who have been members before are eligible again once they have completed 12 semester hours since their prior listing. Semester hours earned during May and summer terms are not used in determining the Dean's List.

Graduation Honors

Each student who has attained a 3.5 GPA at graduation will be entitled to the honor of cum laude; each student who has attained a 3.65 GPA will be entitled to the honor of magna cum laude; and each student who has attained a 3.80 GPA or above will be entitled to the honor of summa cum laude. In each case, the diploma will indicate the honor. All semesters will be used to compute this average. Graduation honors will be determined based on all courses attempted at all institutions. Students must qualify for honors on both the combined grade point average and the Adrian only grade point average. The lower of the two GPAs will determine the level of honors.

To qualify for graduation honors, a student must complete at least 60 semester hours at Adrian College or approved off-campus programs and must be a candidate for the baccalaureate degree.

Departmental Honors

Departmental majors who have a 3.5 grade point average at the end of their junior year may write and present a project – thesis, portfolio or performance – in their senior year to be considered for departmental honors. The honors project will be directed by one or more faculty members from the student's major department or two or more faculty members from different departments if the project is interdisciplinary. A student whose project is accepted by the department or departments will graduate with "departmental honors."

Honors Ceremony

The Honors Ceremony is held each spring to recognize students who have received special honors during their academic career. At this time, the list of students earning Scholastic Honors is published, and departmental and other awards are presented.

Scholastic Honors are awarded annually at the close of the first semester, based on all academic work between January and January; freshman, transfer and re-admitted student averages are based on grades in courses completed by the end of the first semester. The GPA required for Scho-

lastic Honors is 3.75 to 4.0, and 3.5 to 3.74 for honorable mention. Eligibility for Scholastic Honors is based upon a minimum student load of 12 semester hours each for the fall and spring semesters.

The Class of 1917 established the Scholarship Cup. Each year, based on grades from January to January, the full-time students having the highest academic averages have their names engraved on an award, thereby joining the ranks of outstanding Adrian College scholars.

Part-time students are eligible for Scholastic Honors upon completion of at least 12, 39, 72 and 107 semester hours of credit, maintaining the requisite GPA.

Student Records

Information contained in student records kept by Adrian College administrative offices is classified as follows:

Public Information. This classification includes name, address, telephone number, dates of attendance, current enrollment status, courses elected, honors awarded and degree earned. Public information may be released without student consent upon request from an inquirer who has established identity and reasonable need for the information.

Restricted Information. This includes grades earned, financial arrangements between the student and the College and academic and disciplinary actions taken by appropriate committees. Restricted information may be released to persons outside the College only with the student's written consent or under legal process. Such information may be released to authorized College personnel with the understanding that it will be used in an ethical and professional manner.

Privileged Information. All information obtained in confidence and having protected status under the law and common professional practice is considered privileged information. It may be released only upon written request of the student and with the written consent of the College office in custody of the information, or under legal process. A Student Consent to Release Educational Records form is available in Student Business Services office.

Summer Session

Adrian College offers full opportunity for students to intensify or accelerate their studies during a four-week May term and a six-week summer term. The Schedule of Courses for these sessions is available at the Registrar's Office in late Spring.

Transcripts

It is the policy and practice of Adrian College that approval to release official college transcripts of student academic records requires that student financial obligations be satisfied or current. Student accounts that are enrolled for multiple payment options must be current through the most recent requested installment due date. For example; if a student is enrolled in a multiple payment plan and the account is current with two remaining installment payments due in the future, official transcripts for that student may be released.

Students may receive one free transcript. A modest \$2.00 charge per transcript is then charged. The request must be in

writing and all charges of violations of the Student Code of Conduct must be resolved and all judicial sanctions must be completed before a diploma is granted or a transcript is issued.

Transfer Credit

Transfer credit is awarded for courses that are substantially equivalent to Adrian College courses or that are considered by the College to be liberal arts courses and for which the student has earned grades of C (2.00) or better. Credits are accepted on a credit-for-credit basis: 3 quarter hours equal 2 semester hours. Grades for transfer courses do not count in the Adrian College cumulative grade point average. All grades received will be used to compute graduation honors. Grades received at another institution cannot be used to alter or remove Adrian College grade point deficiencies.

Transfer work from community, junior or two-year colleges does not count toward the required 30 hours of 300-400 level course work.

Transfer credit is accepted at the level at which it was earned at the institution of origin.

Students must successfully complete a minimum of 15 of the required 30 hours of 300-400 level credit at Adrian College.

No more than 30 semester hours of credit and 2 semester hours of physical education activity courses will be accepted for the associate's degree.

No more than a combined total of 90 semester hours of credit are allowed for transfer from two-year and four-year colleges for the baccalaureate degree. This total can include no more than 60 semester hours of credit from a two-year institution.

In order to complete a major at Adrian College, the lesser of 15 hours or 50 percent of the hours required by the department must be satisfactorily completed at Adrian. In order to complete a minor at Adrian College, 50 percent of the hours required by the department need to be completed at Adrian College. Final determination of the maximum amount of transfer credit accepted toward a major will be made by the department chairperson. Acceptable credits beyond the maximum will be recorded as general transfer credit.

Veteran Certification

The Registrar's Office certifies veterans under the G.I. Bill and its extensions. Changes in enrollment status or current address must be reported to the Registrar's Office. Changes regarding dependents should be sent directly to the Veteran's Administration office.

A complete record of classes taken and grades received is maintained in the Registrar's Office. Degree audits are also available to assist with program planning and course scheduling. Veterans on repeated probation may be advised to change curricula, repeat specific courses or take remedial courses. The Registrar's office must notify the Veterans' Administration if a veteran fails a course and must report his or her class attendance record in that course. Failure to achieve normal progress toward graduation may result in loss of certification.

Withdrawal from College

Students who desire to withdraw from the College must follow the procedure outlined below.

If for any reason after you have registered for and attended classes, you are unable to continue in school, you must officially withdraw from the College and follow the procedure outlined below:

1. Students enrolled in five hours or less need to complete a schedule change form in the Registrar's Office. Students enrolled in six hours or more must follow steps 2-6 below.
2. Make an appointment with the counseling staff at the Counseling Center (in Caine student center) for an exit interview. If they are unavailable, you are to make an appointment with a member of the Student Affairs staff.
3. At the time of the exit interview, you will be given a preliminary withdrawal form. You must then take this form to the Financial Aid Office, Business Office, Student Affairs Office and Registrar's Office.
4. The Director of Counseling Services will send an official notice to all other appropriate areas with written notification verifying the official date of withdrawal for you.
5. The last date to withdraw from the regular fall and spring semesters is the Friday of the week preceding final exams. For more information, consult with the Registrar's Office.

No student will be presumed to have officially withdrawn from the College until each of these steps has been completed in the order specified. Upon approved withdrawal from the College, grades of W with the withdrawal date will be recorded for the semester's courses on the permanent record. Failure to follow the withdrawal procedure will result in recording grades of F on the permanent record.

Alternative Credit Programs

Advanced Placement and Advanced Credit

Adrian is a participant in the Advanced Placement Program of the College Entrance Examination Board. The College allows up to 30 hours of advanced placement credit. A score of 4 or 5 on an advanced placement examination automatically qualifies a student for advanced placement and advanced credit.

Credit may also be granted for scores of 5 or higher on the high level subject exams of the International Baccalaureate Program. In certain areas, a student may have to discuss the course, approaches, and performance with the appropriate department chairperson. For Modern Languages, students scoring in the 5 to 7 range will receive 4 to 8 credit hours at the Intermediate (200) level. Combined Advanced Placement and International Baccalaureate credit may not exceed 30 hours and credit will not be granted for scores from two programs which appear to be equivalent.

Students placing into a 300-level foreign language course on the campus administered placement examination will be awarded 4 hours of credit for the Level IV course (MLCF 202, MLCG 202, MLCJ 202 or MLCS 202) at the completion of the 300-level course with a grade of C or better. This rule does not apply to students who have already received equivalency credit due to a 4 or 5 score on the Advanced Placement (AP) exam

The Mathematics Department awards 4 hours of credit for Math 135 to students who place in 205 and receive a grade of B- or higher in the course. In addition, students may be placed, without advanced credit, in higher level courses in biology, communication arts and sciences, and mathematics.

College Level Examination Program (CLEP)

The College Level Examination Program gives students the opportunity to validate and receive credit for college-level knowledge they already possess. CLEP examinations, administered by the College Entrance Examination Board, have been developed for this purpose. In recognition that students should receive college credit for proven college-level proficiency, Adrian will award college credit for examinations in Composition, Algebra, and Social Sciences and History. A maximum of 12 semester hours of credit toward graduation will be awarded. Four semester hours of credit will be awarded for each of these exams in which the student achieves a score at or above the fiftieth percentile. Individuals interested in obtaining College Level Examination Program credit should confer with the Coordinator for Nontraditional Students in the Admissions office. All applications for CLEP credit should be referred to the Registrar, along with an official copy of test scores.

Advanced Placement (AP) Credit

Subject Examination	Score	AC Equiv.	Awarded
Art History	4 or 5	AHIS 211, 212	6 S.H.
Art Studio – Drwg. Port	4 or 5	ART 103	3 S.H.
Art Studio - 3D Port	4 or 5	ART 100	3 S.H.
Art Studio - 2D Port	4 or 5	ART 101	3 S.H.
Biology	4 or 5	BIOL 103,104	8 S.H.
Chemistry	4 or 5	CHEM 105,106	8 S.H.
Economics - Macro	4 or 5	ECON 202	4 S.H.
Economics - Micro	4 or 5	ECON 201	4 S.H.
English Composition or English Literature	4 or 5	ENGL 101	4 S.H.
French Language	4, 5	MLCF 101,102	4-8 S.H.
German Language	4, 5	MLCG 101, 102	4-8 S.H.
Gov't & Politics/U.S.	4 or 5	PSCI 101	4 S.H.
Gov't & Politics/Comp.	4 or 5	PSCI (comp.)	4 S.H.
History, American	4, 5	HIST 105,106	4-8 S.H.
History, European	4, 5	HIST 103,104	4-8 S.H.
Math- Calculus AB	4 or 5	MATH 135	4 S.H.
BC	4 or 5	MATH 135,205	8 S.H.
Mathematics Statistics	4 or 5	MATH 204	3 S.H.
Music Theory	4, 5	MUS 101,102	3-6 S.H.
Music Listening & Lit.	5	MUS107	3 S.H.
Physics B	4, 5	PHYS 101,102	3-6 S.H.
Physics C: Mechanics	4, 5	PHYS 205	3 S.H.
Physics C: Electr/Magn.	4, 5	PHYS 206	3 S.H.
Psychology	4 or 5	PSYC 100	3 S.H.
Spanish Language	4, 5	MLCS 101, 102	4-8 S.H.

International Baccalaureate

		Will Accept		Will Accept with Chair Approval
Dept	Area	AC Equivalent	Credit Hours	
MLC	Language A1			x
MLC	Language A2			x
MLC	Language B			x
MLC PHIL	Classical Languages	No AC Equivalent		
B AD	Business and Management	No AC Equivalent		
GEOL	Geography			x
ECON	Economics			x
HIST	History			x
HIST	Islamic History			x
CIS B AD	Information Technology in a Global Society	CIS 120	3	
PHIL	Philosophy			x
PSYC	Psychology	PSYC 100	3	
SOC	Social and Cultural Anthropology	SOC 102	4	x
BIOL	Biology			x
CHEM	Chemistry	CHEM 105, 106, 107, 108	3,3,1,1	x
PHYS	Physics	PHYS 205, 206, 209, 210	3,3,1,1	
INTD CIS	Design Technology	No AC Equivalent		
MATH	Mathematics			x
CIS	Computer Science	CIS 105, 104	3.3	
ART	Visual Arts			x
MUS	Music	MUS 107	3	
THRE	Theatre Arts	THRE 106, THRE 108	3,3	

Life Learning Experience Credit (LLE)

Life Learning Experience credit may be granted upon evaluation of accomplishments and experiences not ordinarily considered part of the traditional academic study. These activities may include, but are not limited to, professional experiences in business, industry or the community; supervision of volunteer activities; foreign language skills gained through travel; apprenticeship positions. All such experiences must be shown to relate to educational goals and will be evaluated in terms of their contribution to learning.

Briefly, the procedural steps to be followed in applying for LLE credit are:

1. complete the Application for Admission to the Life Learning Program in consultation with the Coordinator for Nontraditional Students;
2. review the application with the coordinator and the appropriate department chairperson(s) to identify those experi-

ences that are appropriate to present for credit;

3. support the application for credit;

4. present the portfolio and defend the credit request in an interview before the Life Learning Experience Assessment Committee.

To qualify for LLE credit, the applicant must be at least 21 years of age and a registered Adrian College student who has completed at least one semester or who is returning after an interruption of at least two years. Persons interested in the LLE program should contact the Coordinator for Nontraditional Students for application materials and cost information.

Nontraditional Credit Limitations

Acceptance of non-traditional credit is limited as follows:

1. Advanced Placement, International Baccalaureate Program, CLEP, – 15 semester hours for an associate’s degree and 30 semester hours for a baccalaureate degree;
2. LLE – 15 semester hours for an associate’s degree and 30 semester hours for a baccalaureate degree;
3. Armed Forces Credit – 10 semester hours for an associate’s degree and 20 semester hours for a baccalaureate degree.

Guest Student Status

Students who desire to attend another institution as a guest student must complete a Michigan Uniform Undergraduate Guest Application form (or provide a list of classes to be taken in a state other than Michigan) to the Registrar for approval. The Michigan form is available online.

Official transcripts must be received by Adrian College from the host institution before courses can be entered on the student’s permanent record.

Special Academic Programs

Honors Program at Adrian College

The Honors Program at Adrian College seeks to provide academically talented students with distinctive opportunities to explore personal and professional excellence reflective of the mission of Adrian College. Through an innovative program, members of the Honors Program enjoy seminars, weekend immersion trips to Chicago, an optional trip abroad, conference presentation opportunities and enhanced academic options in their majors. Students who join the program can expect academic rigor and a supportive faculty, as well as access to convocation series speakers, early registration each semester, transcript and diploma notations, among other benefits.

The Honors program does not duplicate or compete with honors designations (cum laude, magna cum laude, summa cum laude) awarded at graduation or with departmental honors programs. Graduation from the Honors Program will be noted on the student’s transcript and diploma.

In the spirit of the academic vision at Adrian College, the Honors Program supports and extends the Ribbons of Excellence by providing Honors program students with:

- Seminars that challenge students to think across disciplines.
- Experiences that encourage students to care for humanity

and the world.

- Additional projects that develop critical and creative thinking.
- The foundation for being lifelong learners.

Objectives of the Adrian College Honors Program Include:

- Demonstrate an ability to think critically about issues and topics from multiple perspectives.
 - Demonstrate the ability to develop creative ways of engaging the world.
 - Demonstrate an attitude consistent with someone who cares for humanity and the world.
 - Show an appreciation for and love of learning.

Sample of Honors Program Activities include:

- “Reading Rich Like Me” by Ryan D’Agostino, a study of self made millionaires. Students who participated in the seminar attended a special lunch with the speaker during the spring 2010 convocation series.
- Attending a weekend immersion in Chicago focusing on art. As part of the experience students volunteered at a community organization in Hyde Park focusing on art outreach, went to an off Broadway play, toured the DuSable African American Museum and explored public forms of art.

Incoming students’ college applications will be reviewed and those students who qualify (3.6/4.0 high school GPA and a 24 on the ACT) will be sent an application to apply to the Honors Program. The deadline for applications is August 1.

Students already enrolled at Adrian College may apply for acceptance in the Honors Program during their freshman or sophomore years. They must have achieved a 3.5 cumulative average at Adrian College by the time they apply. Current Adrian College students can apply for the Honors Program either semester. The application deadline for Fall Semester is October 1. The Spring Semester application deadline is March 1. Incoming students who were not accepted into the Honors Program the summer prior to attending Adrian College can apply once they have completed one semester and meet the GPA requirement.

The requirements to graduate from the Honors Program are:

- Complete three HONR 101: Honors Colloquium course, may take course up to eight times for credit.
- Complete either HONR 290: Pre-professional course or HONR 301: Advanced Honors Colloquium.
- Complete six HONR 499: Honors Option courses.

Additional information about the courses and requirements is included in the departmental section of the catalog. Retention in the Honors Program requires students to maintain a 3.5 GPA.

Individually Designed Major (IDM)

The individually designed major provides an option for students whose academic and career goals are better served by an interdepartmental program of study than by a traditional major or majors. The IDM must include courses from at least two departments, totaling at least 33 and not more than 46 semester hours. At least 18 of the required hours must be selected from one department.

A student interested in the IDM program must consult with appropriate department chairpersons at or near the beginning

of their sophomore year to design a specific proposal. IDM proposals must be approved by the Academic Status Review Committee prior to registration for the second semester of the sophomore year. Proposal forms are available in the Registrar’s Office. The approved IDM, including course requirements, must be filed with the registrar, who must be notified of any changes in the program requirements.

International/Intercultural Opportunities

American students are encouraged to become acquainted with international students in attendance at the College. Information on international/intercultural programs is available from the study abroad advisor or the chairpersons of the departments of foreign languages, history, accountancy/business administration, sociology/criminal justice/human services or political science.

Off-Campus and Cooperative Programs

To qualify for approved off-campus programs, a student must have earned a minimum of 34 semester hours in residence at Adrian College and may not have an outstanding balance on his or her Adrian College account. These programs vary in cost and travel expenses. The student must pay tuition often before Adrian’s normal charges are due. The student pays the greater tuition at Adrian College or the host institution’s tuition. The student should also check with the College’s Financial Services Office prior to registering for any program, as scholarships and grants do not necessarily cover programs off campus, including study abroad.

Study Abroad Affiliations and Exchange Programs

To initiate the study abroad process, the student must contact the Director in the Institute for Study Abroad Office, 131 Valade Hall. Students who study abroad through one of Adrian College’s affiliate or exchange programs remain enrolled at Adrian College and are eligible for financial aid. Credits earned on any of these programs are applied to the bachelor’s degree from Adrian College. Grades received on these programs are recorded on the student’s permanent transcript and will be factored into the cumulative grade point average. Students may participate in these programs for one or two semesters during the regular school year and during May and summer terms.

As of this printing, Adrian College has formal affiliation or exchange agreements with the following study abroad programs:

Academic Studies Abroad (ASA)

Various sites around the world

American Institute for Foreign Study (AIFS)

Various sites around the world

American InterContinental University (AIU)

Locations in Dubai, Florence, Paris, and London

American Junior Year at Heidelberg

Site in Heidelberg, Germany

AsiaLearn

Various sites around the world

AustraLearn

Sites in Australia and New Zealand.

Business Education Initiative (Ireland)

Belfast, Northern Ireland

Central College Abroad

Various sites around the world

College Year in Athens

Site in Athens, Greece.

EuroLearn

Various locations in Europe

Freie Universitat Berlin (FUBIS)

Site in Berlin, Germany.

International Education Programs (IEP)

Study, intern, and volunteer in various locations around the worlds, including Belize, Cyprus, Nepal, and the Philippines

International Studies Abroad (ISA)

Various Locations throughout the World; especially Spanish speaking countries

Kansai Gaidai University***Kansai University of Foreign Studies***

Osaka, Japan

Oxford Study Abroad Program (OSAP)

Site is Oxford, England

Semester at Sea***Universite de Laval***

Site in Quebec, Canada.

University of Newcastle

Callaghan, New South Wales, Australia

University Studies Abroad Consortium (USAC)

Various Locations throughout the World

Yonsei University

Exchange program with Yonsei University in Seoul, South Korea.

Yonsei University

Exchange program with Yonsei University in Seoul, South Korea.

Adrian College Study Abroad Policies

Adrian College has affiliations in the form of signed agreements with study abroad programs which allow two things to happen: (1) credit earned at host institutions transfers back to Adrian College as graded AC credit; (2) students are able to use federal, state and private forms of financial aid to help pay for their study abroad experience. Note: Institutional financial aid requires residency at Adrian College (i.e. students are registered full-time and attending classes

at the College) and is therefore ineligible for application to a study abroad program. Exceptions to this rule are any scholarships endowed for the specific purpose of studying abroad (i.e. McGinnis-Burris Renaissance Travel Award).

Students must study abroad through one of Adrian College's affiliate institutions in order to guarantee that all of their credits transfer back and to use their non-institutional financial aid to help pay for their program.

If a student chooses to study abroad through a non-affiliated program or institution, he or she will not be a matriculated Adrian College student, and Adrian College assumes no responsibility for that student or the student's non-affiliated program or institution.

Credits and Registration

During the regular school year, if a student studies abroad, he or she must register for study abroad hours through the Registrar's Office to hold his or her place as a matriculated student at the College.

During the May and summer terms, which are not considered part of the regular school year, a student's continued registration does not depend upon him or her being registered at Adrian College. However, he or she must also register for study abroad hours through the Registrar's office before beginning his or her program.

All credits earned through one of Adrian's College's affiliated programs or institutions transfer back to the College as graded Adrian College credit.

Charges and Payments

During the regular school year, the student will be charged the fees of the host institution or program. Exceptions to this policy are programs with which Adrian College has an exchange agreement (i.e. BEI and Yonsei University).

During May and summer terms, the student will be charged the fees of the host institution or program and a \$200 administrative fee. Exceptions to this policy are Adrian College's Oxford and York summer programs, which are administered through the College and have their fees set by the College.

Financial Aid

During the regular school year, students studying abroad through one of Adrian College's affiliates may use their non-institutional financial aid (i.e. Federal, state, private) to pay for their program. Institutional aid from Adrian College carries a residency requirement and may only be used while a student is attending classes full-time at Adrian College.

During the May and summer terms, the only financial aid available to students for studying abroad is in the form of student loans.

Limits on Study Abroad Experiences

Normally a student may participate in one study abroad experience during any regular school year while at Adrian College. One study abroad in one country with one program for either a semester or a year. A student who wishes to study abroad more than once during any regular school year while at Adrian College may petition the Dean of Academic Affairs for permission to go abroad again.

Pre-Professional and Related Programs

The liberal arts education offered at Adrian College serves as a foundation for many careers. Students looking forward to professional or related careers are encouraged to complete a baccalaureate degree before beginning advanced study. Often, however, students may be admitted to a professional school by the end of their junior year or may be required to complete their senior year at an accredited hospital or other facility. To qualify, students must:

1. Complete 124 hours of academic credit or its equivalent, 90 hours of which must be earned at, or accepted by, Adrian College;
2. Satisfy the College distribution and educational proficiency requirements prior to leaving Adrian College;
3. Complete courses specified for a departmental major, unless a different arrangement is approved in writing;
4. Apply to the registrar for the deferred baccalaureate privilege, presenting evidence of admission to a professional school or related training.

Generally, students enrolling in pre-professional and related programs must exhibit grades or other indications promising successful advanced study. In doubtful cases, the registrar may require endorsement of particular applications or programs by the Academic Status Review Committee.

Pre-Architecture Program

Adrian College has established a cooperative 3-1 dual degree program with Washington University in St. Louis. Under the agreement, the student spends three years at Adrian College for basic studies in design science, mathematics and liberal arts followed by 1 year at Washington for specialized study in architecture. It is possible upon completion to continue at Washington University in the Masters of Architecture program. This program requires three years.

All pre-architecture students will complete the following course work: History 103 and 104; Math 135; Physics 101; Art 100, 101; INTD 118, 120, 219, 221, 223, 323, 325, 326, 327,351; AHIS, 270, 271.

All dual degree students must complete the Adrian College requirements.

Advisor: Professor Nancy VanOver.

Pre-Art Therapy Program

To practice art therapy professionally, students must receive a Masters of Art Therapy degree (MAT). Students who contemplate pursuing this specialized graduate training are advised to complete the following course of study, developed in accordance with The American Art Therapy Association:

1. A major in Art or Psychology with special attention to development of a sophisticated portfolio which shows competence in a wide variety of media.
2. Art majors: Psychology 100, 205, 303, 304 and 311.
3. Psychology majors: Art 100, 101, 103, 201, 205, 301, 303, 305, with at least 6 credits of 351 in one medium.
4. Completion of an internship of at least 3 hours with a registered Art Therapist.

Advisor: Professor Pi Benio

Pre-Engineering Program

In order to meet the nation's need for competent engineers with a broad background in the liberal arts, Adrian College has established cooperative 3-2 dual-degree programs with Washington University (St. Louis) and the University of Detroit. Under these programs agreement, the student spends three years at Adrian College for basic studies in the sciences, mathematics, humanities and social sciences, followed by two years at one of the two universities for specialized studies in engineering. Upon completion of the five-year program, the student is awarded a B.A. or B.S. degree from Adrian College and a B.S. in engineering from the university. Students interested in the 3-2 program should contact the program liaison at either the University of Detroit or Washington University as soon as possible to receive advice regarding preparation for engineering specialties.

Adrian College students may instead choose to complete a dual-degree program with one of the other leading engineering schools in the Midwest. However, these programs often require more than two years of study at the engineering school and, therefore, are not formalized as 3-2 programs. These engineering schools include the University of Michigan, Michigan State University, Michigan Technological University and Ohio State University, among others.

It is also possible to complete the basic pre-engineering curriculum in two years, enabling students to transfer into the third year of the program at an engineering school. These students earn a B.S. degree in engineering, but no degree from Adrian College. Students should consult the pre-engineering advisor in planning this program.

All pre-engineering students will complete the following courses: Mathematics 135, 205, 215 and 305; Physics 205, 206, 209 and 210; Chemistry 105/107, 106/108; English 101; and a writing intensive course. Mathematics 303 is also recommended. Students planning to transfer after two years should complete 12-16 semester hours in humanities and social science electives. All dual-degree students must complete the Adrian College graduation requirements.

Advisor: Dr. Greg Thompson

Pre-Law Program

Adrian College offers a pre-law program for students who plan to attend law school. and pursue a career as a lawyer. It is generally agreed that future lawyers need to be very broadly educated and that there is no one pattern of undergraduate preparation which is ideal for everyone who is interested in law. Each student should select a major or majors which will encourage development of orderly work habits and which will sharpen the ability to think, to reason and to state ideas clearly. Students are encouraged to meet early in their undergraduate careers with the director of the Institute for Law and Public Policy so they can craft a course plan that best meets their needs and learn more about other resources available to pre-law students. The individual attention provided by our program assures that students will be acquainted with some extremely important basic concepts that will be helpful in law school while allowing them maximum flexibility to select the rest of their studies on the basis of their personal interests and aptitudes.

Recommended courses for all pre-law students include:

Criminal Justice 265, Legal Research and Case Analysis (2)
 Criminal Justice 362, American Courts (2)
 Criminal Justice 366: Criminal Law (4)
 Philosophy 105, Logic (3)
 Philosophy 201, Introduction to Jurisprudence (4)
 Philosophy 331, Philosophy of Law (3)
 Political Science 101, American National Government (4)
 Political Science 394/Criminal Justice 394, Constitutional Law I: Government Powers (4)
 Political Science 395/Criminal Justice 395, Constitutional Law II: Civil Liberties (4)
 Communication 300, Argumentation and Debate (3)
 Communication 302, Persuasion (3)

Recommended courses for students interested in business law include:

Accounting/Business Administration 203, Principles of Accounting I (3)
 Accounting/Business Administration 204, Principles of Accounting II (3)
 Accounting/Business Administration 305, Business Law (3)

Director, Institute for Law and Public Policy: Professor Nathan Goetting

Pre-Seminary Program (Pre-Ministry)

Adrian College offers a pre-seminary program for students who intend to pursue a vocation in ministry. We understand ministry to have many expressions from pastoral leadership to social advocacy, teaching, youth ministry, music ministry, counseling, journalism, mission work, and other forms of service. The program is designed to prepare individuals to enter accredited seminaries or graduate programs and has an excellent record of placing students in the programs of their choice.

Preparation for ministry was a part of Adrian College from its beginning in 1859. The “Theological Association of Adrian College” began in 1869 as a forum for those exploring a call to ministry. The College even developed its own school of theology during the late 19th century but eventually placed this emphasis within its wider undergraduate offerings. After World War I the theological association adopted the name “Major Cole Association,” in honor of a popular Christian speaker who served as a mentor for Adrian College students. Recently the Adrian College pre-seminary program has been redeveloped around a vibrant student organization. This student group serves three purposes: (1) to meet regularly for mutual support and discussion regarding issues of call, (2) to provide a place for engaging visiting seminary representatives and others with wisdom regarding different church vocations, and (3) to attend retreats and events that help students wrestle with God’s call to ministry. The Adrian College pre-seminary program and its accompanying student organization have received national attention as a model of vocational discernment and support.

The pre-seminary program has a special relationship with the philosophy/religion department of the College, and many of our pre-seminary students are philosophy or religion majors or minors. Yet several members of the student organization pursue majors in other academic areas. The pre-seminary program and

student group welcome people of all denominations.

Advisors: Reverend Christopher Momany and Melissa Stewart

Pre-Health Science Program (Dentistry, Medicine, Optometry, Podiatry, Physician’s Assistant, Pharmacy)

Pre-Med or other pre-professional coursework in health care is not a major. Instead, it is a carefully sequenced plan for students to follow as they prepare to apply to medical or other professional school in the health sciences. Adrian College has a long history of preparing its graduates to enter the health professions, and all required pre-requisites are offered on campus, or by arrangement with other Universities.

Students with an interest in health care, but who are uncertain of their direction are encouraged to take the course Survey of Health Professions as early as possible (offered annually, Fall Semester). The Director of the Adrian College Institute for Health Studies serves as a pre-health advisor, and is available by appointment for counseling in career selection.

Students planning a clinical career in health care will pursue graduate education at the masters or doctoral level. Preparation for medicine, dentistry, veterinary medicine, pharmacy, optometry, podiatry or as a physician assistant, physical therapist or other health professional requires detailed planning. From the second semester of the freshman year, students should be working closely with their faculty advisor and pre-health advisor to plan their academic schedule. In schedule planning, attention must be paid to the sequencing of courses, and the semesters they are commonly offered.

To strengthen their candidacy for admission, as undergraduates health profession students must:

1. complete all academic pre-requisites required by their graduate professional program and essential to strong performance on entry examinations;
2. become familiar with their intended profession by seeking internships and experiential learning opportunities;
3. pursue leadership and volunteer opportunities that develop their skills outside the classroom.

Students planning to attend professional school immediately on graduation from Adrian College should have their pre-requisites largely completed by the end of the junior year. Entry exams are taken and the application process begins the summer following the junior year. Certain summer enrichment experiences are most commonly obtained following the freshman or sophomore years.

Adrian students declare their major in the sophomore year. Nationally, and at Adrian College, the most common majors for pre-health students applying to medical and dental school are Biology and Chemistry, representing about 60% of applicants. Coursework required for Biology or Chemistry majors overlaps many of the science pre-reqs for professional schools, which is a contributing factor to this pattern. However, professional schools will accept any major, so long as pre-requisite science/other courses have been completed. At Adrian College, Exercise Science and Psychology are the majors next most commonly seen among pre-health students.

A summary of course pre-requisites and admission criteria

for each health profession is available through the Institute for Health Studies. Students who are committed to careers in health care are advised to seek pre-health advising through the Institute during their freshman year and at least annually thereafter to develop a detailed plan and coordinate timelines for course completion, entry exam preparation and scheduling, experiential learning, and research experience. However, this information is intended to supplement (not replace) the student's academic planning with their faculty advisor in their major department.

In general terms, pre-health science students should expect to take:

BIO 103 Plant Bio [one semester] w/ lab
BIO 104 Animal Bio [one semester] w/ lab
BIO 221 Genetics [one semester] w/ lab
CHEM 105/107 College Chem I [one semester] w/ lab
CHEM 106/108 College Chem II [one semester] w/ lab
CHEM 311 Organic Chemistry I [one semester] w/lab
CHEM 312 Organic Chemistry II [one semester] w/lab
CHEM 333 Biochemistry [one semester] w/ lab
PHYS 101 Intro to Physics I [one semester] w/lab
PHYS 102 Intro to Physics II [one semester] w/lab

Many professional programs will require math at the pre-calc or calculus level, and an increasing number look for coursework in statistics. Students will not be enrolled in College Chemistry without evidence of strong math skills, demonstrated by ACT or AP score. A high school transcript or Adrian College math placement test may also influence placement in College Chemistry.

Other courses commonly required are English, Psychology, Bioethics, Anthropology or Sociology, and Anatomy & Physiology. Students are reminded that material found on the entry exams (such as Organic Chemistry) should be studied no later than the junior year.

Apart from the professional degree programs, many career options exist in the health care field. Some, but not all, of the courses listed above may be required by those graduate programs. Students are encouraged to investigate their field of interest as well as the specific schools they might attend – as early as possible. Comprehensive counseling on these health career alternatives is available through online and personal counseling resources of the Adrian College Institute for Health Studies.

Advisor: Marcia Boynton

Medical Technology Program

Students may elect either to complete a four-year degree at Adrian, followed by a year's internship at any U.S. hospital having an accredited medical technology internship program, or to complete a 3+1 program, with three years of pre-clinical studies at Adrian followed by an internship at a hospital affiliated with Adrian's medical technology program.

Advisor: Marcia Boynton

Academic Lectureships

Lectureships bring outstanding speakers from many areas to campus and add flavor and depth to the academic program. Adrian's lecture program encompasses the entire College. Endowed lectureships include:

The Dawson Lectureship

Funded by the John H. Dawson, Virginia Bates Dawson and Marsha Dawson Nelson Endowment Fund, this lectureship is designated for use by the teacher education department.

John Davis Modern American History Lectureship

Dr. Davis, professor emeritus, served the College's history department from 1961-1985. Upon his retirement, colleagues and friends established this fund.

Edward C. DeMeritt Lectureship in Social Sciences

This lectureship is funded from the estate of Mr. DeMeritt, a Lenawee County businessman, investor and friend of the College.

Charles and Lena Beem Gillilan Lectureship in Business Administration

This prominent program was made possible by a bequest from Mr. Gillilan, a successful businessman in the rubber industry. Lena Beem Gillilan graduated from Adrian College in 1909. The lectureship brings to campus leading authorities in American free enterprise.

Allen L. Goldsmith Lectureship in Science

The Goldsmith Lectureship was funded by gifts from the family and friends of the late Mr. Goldsmith, distinguished Adrian industrialist and trustee of the College.

Edward and Mildred Meese Lectureship in Religion and Philosophy

This program was made possible by a gift from the estate of Mr. and Mrs. Meese of Lansing. Mr. Meese was an Associated Press telegrapher.

Mary A. Merritt Lectureship

Mary A. Merritt attended Adrian College from 1874 to 1878. On the 100th anniversary of her entry at Adrian, this lectureship was established in her name, in remembrance of the courage and high purpose that characterized her throughout her long life. Established by Anne Wood Murray of Washington, D.C., the lectureship sponsors guest lecturers in English and poetry.

Genevieve R. Oliver Lectureship in Art

This lectureship is funded from the estate of Mrs. Oliver, late owner of the Oliver Instrument Company of Adrian.

Mildred A. Smith Lectureship in the Humanities

This program is funded by a bequest from the estate of Mrs. Smith of Adrian.

J. Mabel Stephenson Memorial Lectureship

Funded by a gift from the family, this lectureship enables the College to benefit from the presence of outstanding individuals who are active leaders in the cause of Christian missions.

Courses of Instruction

The courses of study that follow are listed alphabetically by departments.